



TAUNTON MUNICIPAL AIRPORT
COMMISSION

MINUTES OF MEETING
March 28, 2012

Commissioners: Charlie Menard, Chairman (absent)
Maryan Nowak, Vice Chairman
~~Bob Adams~~
Carolyn Basler
Fred Terra (absent)

Airport Manager: Dan Raposa
Assistant Airport Manager: Joe Lawlor
Recording Secretary: Gwendolyn Borden

Others in Attendance: Eric LeGuelaff: Airport Solutions Group
Ron Mahan: Aerial Skyvertising and airport tenant
Ted Porada: Airport Maintenance

Meeting called to order at 7:00 p.m. by Vice Chairman Nowak.

Eric LeGuelaff of Airport Solutions Group submitted the monthly status report on the projects that ASG is working on for the airport and gave a verbal report on the items in the report. There were no concerns or questions from anyone in attendance. (See attachment for specifics of ASG's report). There were no further items for discussion and Eric was excused.

Minutes: February 29, 2012 – Carolyn: motions to accept as presented. Bob: seconds the motion. All in favor: unanimous. So voted.

Treasurers' Report for March 2012 – Income \$71,719.69, Expenses \$10,275.19 for a Positive Cash Flow of \$61,444.50 Bob: motions to accept the report subject to audit and authorize the processing of the bills for payment. Carolyn: seconds. All in favor: unanimous. So voted.

Airport Managers' Report – Dan reported on the following:

1. **Fuel Survey** – Our fuel price is way down compared to other airports. Most airports are \$0.30 to \$0.50 per gallon higher than our price. We still have approximately 4,000 gallons in the ground. Current fuel price is \$5.70 for credit, checks and house accounts and \$5.53 cash.
2. **Airside Inspections** – *Tie Downs, Lights and Fuel Farm* are in good shape and we are conducting routine maintenance on a daily basis as needed. Rope is available for anyone with a tie down needing new rope. 100% of the lights are operational.
3. **Soares Incident** – We compiled the information on the incident and forwarded to the city's legal department. The legal department forwarded the information to the insurance company and the insurance adjuster has been here to take a look at the area where the incident took place. Dan has no further information as to the status of the investigation or potential outcome.
4. **Attended City Council Public Property Committee Meeting on 3/20/2012** with airport commissioners in regard to a potential transfer of land off Bettsy Road.
5. **Met with Jen Burke of GZA** regarding the SPCC/SWPPP and conducted some hangar inspections.
6. **Taxiway Marking Project** – We received a communication March 16, 2012 from MassDOT with regard to the Statewide Taxiway Marking Project which included a drawing of the work they propose to do here which will consist of re-painting the existing markings on the taxiway. MassDOT is looking for any comments we may care to submit by March 23, 2012. Joe asks that when they do the markings can or will they mark the run-up area? Ron Mahan stated that the run-up line is there but the sign is missing. Dan responded that if the line is there, it will most likely be re-painted. We need to replace the sign for the run-up line.
7. **Dan reported that he will be on vacation 4/10/2012 through 4/24/2012** and has secured coverage for the airport in his absence.
8. Ron Mahan spoke on the discussions some of the airport tenants have expressed in the need for placing wind socks. Dan stated that he does not want any wind socks put up that are not authorized. We may want to tag this on to another project through our engineers and get a wind sock in a location that will be approved through an engineering study and FAA Standards and will give the pilots an accurate reading of the wind direction.

Carolyn asked Dan about two items he was asked to follow up on last month one being that Charlie asked Dan to send out letters with regard to past due accounts and asked if this was done. Dan stated that he did not send any letters because some accounts had been brought into line and letters were not necessary. Carolyn also asked if Bristol County Mosquito Control looked at the pipe under the dirt runway? Dan responded that they determined that there was too much water to make it work at this time and will come back another time and will also look at Westcoat Drive. Ted Porada stated that the guys from BCMC went above and beyond what was expected and feels a letter of thanks from the Commission is in order and maybe some tickets for the spring cookout. Most guys like a pat on the back when they do a good job, but these guys really did a good job. Ted added that the pipe at the other end, under the dirt runway is collapsed so that is another reason they couldn't do that work.

Old Business

- 1. Furmanik/Airport Property Update** – Maryan reported that there is nothing new to report and that a couple of weeks ago he tried reaching Atty. Strojny almost every day for 2 weeks and never received a call back.
- 2. Bay State Skydiving** – Maryan reported that we have requested the FAA Safety Analysis and asked Dan if we've heard anything yet? Dan reported that believes the FAA will be out here at the end of the week.

New Business –

- 1. Status of Council Transfer of Bettsey Road Land** – Maryan stated that everyone has a copy of the letter that the commission sent to the council. We met last week and made our proposal. The council said that they would study the request, get the law department involved and get back to us. The council did ask how much of the land was considered upland. Hopefully we will hear something soon.
- 2. FAA Inspection RE: Parachute Safety Analysis 3/30/2012** – A report will be forthcoming after the FAA does their inspection.

3. Maryan spoke with Kevin Kiernan at the TMLP and he said that Blue Wave is not on TMLPs' radar screen as far as solar energy is concerned. There is only one organization that they are involved with for solar and they are planning on putting up solar panels on land in front of the old dog track on Winthrop Street.

Maryan reported that everyone has a copy of the correspondence that a new safety inspector has been appointed at MassDOT Aeronautics Division. Andrew Mihaley is the contact person to notify for accidents/incidents which may occur.

Maryan referred to the worksheet of items that need to be done for the **Neighborhood Appreciation Day on Saturday, June 16, 2012**. Discussion took place on items that still need attention, people that need to be notified and responses of participation that we need in order to make the day a success as in the past.

Public Input – Ron Mahan spoke with regard to an area near their hangar which is a combination of leased/airport property that needs repair and the association was going to ask the commission to fix, but after association discussions, they have decided to do the work themselves and ask the commission for permission to do so. Ron informed the commission of the scope of work which needs to be done to get the work done. The commissioners were in favor of the work the association proposes to do.

Carolyn: motions to adjourn at 7:50 p.m. Bob: second. All in favor, unanimous. So voted

Next meeting April 25, 2012 at 7:00 p.m. in the Leonard F. Rose SRE Building.



AIRPORT SOLUTIONS GROUP

Innovative Airport Development Specialists

MEMORANDUM

TO:	Charles R. Menard, Sr., Commission Chairman Daniel J. Raposa, Airport Manager	FROM:	Bob Mallard
LOCATION:	Taunton, MA	LOCATION:	Woburn, MA
SUBJECT:	Monthly Status Report – Misc. Projects	DATE:	March 28, 2012

This memo describes the current status of miscellaneous engineering and planning projects at the Taunton Municipal Airport as of the date indicated above.

SWPPP / SPCCP / RUNWAY 4-22 THRESHOLD SITING ANALYSIS – FY2011 AIP PROJECT

- ASG coordinated additional Hangar Site Visits. GZA performed additional hangar inspections on 3/21. GZA is preparing addendum to SWPPP/SPCC; anticipated addendum submission in early April;
- ASG to finalize RW 4-22 obstruction analysis;
- ASG prepared and executed a “no cost” contract amendment with GZA;
- Continued with project management & contract administration.

EA/EIR – FY2012 AIP PROJECT

- ASG received approval on the draft scope of work from Airport, FAA and MassDOT;
- ASG prepared blank fee spreadsheet and forwarded to Airport and Independent Fee Estimator (IFE);
- ASG is currently preparing consultant fee with anticipated completion by 4/6;
- IFE currently underway by Larry Gallo;
- Coordinated with Epsilon and Airport on initiating environmental work week of April 2.

PHASE 1 RW 4-22 EASEMENT/LAND ACQUISITION – FY2012 AIP PROJECT

- Fee negotiation/IFE process completed;
- Completed FAA and MassDOT Grant Applications and submitted to Airport for further processing;
- Initiated Task Order.

AIRFIELD SECURITY SYSTEM IMPROVEMENTS – FY2012 ASMP PROJECT

- Still on hold – awaiting approval from MassDOT based on funding availability.

MISCELLANEOUS ITEMS

- Coordinating CCR registration with City Treasurer;
- Attended joint MAMA / MassDOT / FAA Meeting – distributed meeting notes summarizing MassDOT and FAA issues;
- Provided miscellaneous assistance to TAN Airport Manager;
- Attended /participated in monthly Airport Commission meeting.